



## Job Description

# Dinosaur Educator

- **Company Overview**

Billings Productions, Inc. (BPI) is a world leader in animatronic dinosaurs and other large animatronic creatures. We are dedicated to creating partnerships with our clients to create amazing exhibit pieces. After 20 years of sending our creations all over the world, we have now opened our doors to the public to share our passion with the world. We invite the public to take a tour of our production warehouse and learn about Billings Productions, animatronics, and dinosaurs. We have a large event space for guests to visit, a gift shop, and we routinely host birthday parties and other events!

- **Dinosaur Educator Overview**

Dinosaur Educators are a part of our Museum Department and are responsible for conducting tours to small and large groups, assisting with special events, and supporting the retail side of BPI. Dinosaur Educators lead groups of guests through our facility, educating about the history of the company, the animatronics, and dinosaurs. Groups mainly consist of elementary-aged children with adult chaperones, but occasionally we have only adult groups. In addition, Dinosaur Educators are the face of the company and are responsible for leading birthday parties and other events held in our event space for a variety of clientele.

- **Education, Requirements, Qualities, Skills**

Located in Allen, TX. Must be able to commute or relocate

High School diploma or equivalent, if applicable

Must be fluent in English

Must be able to work 2-4 days a week, 8 hour shifts. (9:00 AM - 5:00 PM)

Weekend availability is a plus but not required

Must be able to work with children

Must be able to successfully pass a background screening

Previous customer service/retail experience preferred

Ability to stand for 8 hours at a time  
Ability to speak in front of large groups (20+ people at one time)  
Ability to maintain a guest-focused environment  
Passion for learning and educating others  
Outgoing and personable  
Team player and organized  
Ability to lift, bend and transport merchandise weighing up to 50 lbs.

- **Compensation, Perks**

This position is \$15.00/hr.

Tips can be earned for events and merchandise sales (average birthday party tip: \$20.00 per party).

Growth opportunities within the company

Opportunities to transition into production if desired (yes, we can teach you how to build dinosaurs)

Insurance benefits are not available for part-time employees, but if you ever become full-time we offer health, dental, life insurance, and paid-time-off.

Laid back, friendly environment

We are flexible!

- **Working Conditions**

Hours of work- 2-4 days a week, depending on your availability (we are flexible)

Weekdays required (Monday, Wednesday, and/or Friday)

8 hour shifts (9:00 AM - 5:00 PM)

You will never be scheduled for more than 32 hours a week as a part-time employee

Overtime expectations- Overtime is not available for part-time employees

Work environment- Front desk/office/warehouse environment

Company culture Passion-driven, team-oriented, people-oriented, kid-oriented!